



**Agenda item No 9**

**Henleaze, Stoke Bishop, W-o-T  
Neighbourhood Partnership  
Monday 7<sup>th</sup> December 2015**

**Report of:** Andrew McGrath - Neighbourhood Coordinator

**Title:** NP Plan Update Report

**Contact:** 0117 9036436

**This report needs to be read with the HSBWOT NP plan**

Description of works	Est cost	Update
<b>Environment</b>		
<b>Priority: To ensure that NP3 is clean and tidy and well maintained</b>		
<b>E2.</b> Agree <b>2</b> targeted events per annum in identified areas of the NP to reduce and challenge littering/dog fouling/pavement obstructions. NO to organise and liaise	£0 to NP.	Team of officers undertook dog poo count and awareness event in Canford Park on Wednesday 29 <sup>th</sup> July 2015. 20 examples of uncleared poo found. All sprayed
<b>E3.</b> Eradication of invasive plant species within NP3 (Japanese Knotweed, Himalayan Balsam and Giant Hogweed)  Request expert intervention to identify problem areas in NP3 area and to work with EWG to develop eradication plan	£0 to NP. BCC Budget	Agreed eradication programme in place for demise of Japanese Knotweed on Stoke Lodge. 3 sprays per year, according to a nationally agreed eradication process. BCC now has an officer with dedicated responsibility for the eradication of (among other miscreant species) Japanese Knotweed. The 2 <sup>nd</sup> spraying is due very soon. The 3 <sup>rd</sup> will be in September/October  <b>November 2015.</b> 3 <sup>rd</sup> spray done
<b>E4.</b> EWG to identify and plan at least 2 Community Payback sessions per annum	£0 to NP. BCC Budget	So far in 20-15/16, 3 CPB sessions have been held in HSBWOT. 1 in W-o-T, 2 in Henleaze. Others can be programmed as per wishes of the EWG  <b>November 2015.</b> 1 in Stoke Lodge in October. Another due weekend of 21 Nov 2015.
<b>Priority: Trees are maintained, and increased, where appropriate, to enhance the visual amenity and assist with carbon &amp; pollution reduction and flood mitigation</b>		
<b>E5.</b> Tree Champion to continue to bring all tree matters	See NP expenditure	Report to every EWG, Forum, and NP meeting from Stephanie. Stephanie does a remarkable

to the EWG's attention and pursue appropriate action with BCC's Tree Officers.	for trees	(on-going) job as the NP's Tree Champion
<b>E9.</b> BCC Parks maintenance regime is monitored and EWG formally influences the new maintenance contract.	£0 to NP. Parks maintenance schedule	This has been much delayed. But is beginning to emerge again as an area for the EWG to influence. See agenda item for July EWG meeting re this discussion  <b>November 2015.</b> Canford not to be included in scheme to keep grass in some areas longer
<b>E11.</b> Ongoing support for wildlife and nature groups e.g. FOSPNR, FOBW, PHPG and FOCP. All to be invited on to EWG	£0 to NP	Yes. Reps attend and groups are on EWG mailing list  <b>November 2015.</b> Regular attendance at EWG meetings
<b>E12.</b> PROWs identified and maintained to ensure free passage. Encroachment and boundary movement reversed.	£0 to NP	Substation site on PROW between Cooper Road and Back Stoke Lane – Notice being served on owners to remove or clear. This is being done via littering/fly-tipping legislation as it is more effective  <b>November 2015.</b> Owners have been contacted. This site will be put on a schedule for checking and making good.

<b>Priority:</b> <b>a. The NP will provide a platform for the community to have a voice on Environmental matters</b> <b>b. Recommended Environmental projects are fully funded</b> <b>c. Defence of the Environmental Infrastructure within NP3</b> <b>d. Defence of recreational facilities within NP3 including Parks and Play facilities</b>		
<b>E16.</b> EWG provides fully budgeted costs and project details to the NP for approval	As per agreed expenditure	Standard practice for reports to NP
<b>Priority: Green Capital of Europe 2015 is celebrated and embraced by the Local Community</b>		
<b>E27.</b> Ensure allocation and proper expenditure of all GC funds. Monitoring reports to be produced	£10k GC NP fund	Allocation completed. Expenditure is recorded on Neighbourly website. Monitoring report to come to NP at appropriate time  <b>November 2015.</b> £4,155 Devonshire Rd allocation will be re-distributed to well being funded projects to free it up for re-allocation.
<b>E29.</b> Assist local projects practically and in other ways to help them be successful. EWG to participate in GC arts project	£10k GC NP Arts fund	Green Capital Arts Project has been decided. Report details at July 2015 meeting.  <b>November 2015.</b> Project launched on the Downs on Saturday 17 <sup>th</sup> October 2015. A great success (featured on BBC Autumn Watch). Project now completed
<b>Priority: Working in partnership with all BCC officers and Councillors to maintain and improve the neighbourhood</b>		
<b>E30.</b> EWG to monitor and appraise all projects undertaken on behalf of EWG or within its area of interest. NPC to ensure appropriate discussion takes place at EWG meetings	As per agreed expenditure	As per reporting to EWG

## Traffic and Transport

### Priority: Address traffic and transport safety concerns

<p><b>TT2.</b> Work with residents to identify safety concerns and solutions, and work with BCC officers to secure project funding</p>	<p><b>£5k</b> Minor works to Wellington Hill crossing <b>£7.5k</b> (LST funding) Chock Lane improvements</p>	<p>Quarterly Transport Working Group meetings and other planning meetings held. Regular contact with BCC officers. Including: Co-funding safety improvements to Wellington Hill Zebra crossing; Chock Lane improvements</p> <p><b>November 2015.</b> Work on wellington Hill scheduled but not yet done. Other road works in the area may delay this project temporarily.</p> <p>Chock Lane work almost complete. Hi-viz surfacing still to be done</p>
<p><b>TT3.</b> Neighbourhood Coordinator and Highways function provide supporting data Liaise with Highways officers to provide information that informs the recommendations to be made by the TWG.</p> <p><b>TT15.</b> Ensure Highways Function provide sufficient resources to deliver schemes sanctioned by NP Committee</p>	<p>£0 to NP</p> <p><b>£25,713</b> per annum for Highways schemes</p>	<p>BCC Highways officer attends all TWG meetings and maintains on-going contact at all other times.</p> <p>Staff resources mean only 1 highways project per annum can be agreed. NP has selected 3 schemes for 3 years. Long list of other projects</p>
<p><b>TT5.</b> Use Forums, TWG meetings and other contact with residents, to advise the police and BCC Parking Services where pavement parking is creating an obstruction and a genuine safety risk to all road users</p>	<p>£0 to NP</p>	<p>All these opportunities used. Forums best opportunity as attended by police. Subsequent projects regarding poor parking have resulted</p> <p><b>November 2015.</b> New issues raised at November forums</p>

<b>Priority: The NP will provide a platform for the community to have a voice on "Transport" matters</b>		
<b>TT6.</b> Transport Working Group (TWG) Chair and NP Coordinator (NPC) to provide all meeting materials at least 2 weeks prior to meetings	£0 to NP	This is done very effectively by Chair, with a little help from NPC
<b>TT7.</b> NPC to report all relevant developments and plans from within BCC and other agencies. Also ensure relevant officers from BCC attend TWG meetings as required	£0 to NP	Most relevant updates come from BCC Highways officers. Occasionally from NPC
<b>TT8.</b> TWG ensures relevant topics are brought to the attention of NP and residents via clear reports and discussions	£0 to NP	Model quarterly reports by TWG Chair
<b>TT9.</b> Neighbourhood Coordinator to promote public attendance at Transport WG Meetings and Open Forums	£0 to NP	This is done via the forums, HSBWOT website and the contacts database.
<b>TT10.</b> Neighbourhood Coordinator to liaise with NP Chairman and TWG Chairman to ensure NP Agenda includes all relevant local issues	£0 to NP	Yes
<b>Priority: Recommendation of "Transport" projects to receive grants from devolved transport funding within NP3</b>		
<b>TT11.</b> TWG, in liaison with Highways officers provides fully budgeted costs and project details to the NP for approval. One per year	£0	Detailed budget recently provided of whole history of expenditure in HSBWOT.  <b>November 2015.</b> Regular project progress updates provided to NPC. These are passed to TWG Chair.

<b>TT12.</b> Establish and maintain a Traffic Issues database for: (a) Minor Traffic issues and (b) Footways Maintenance issues. Ensure that this matches details on the traffic Choices website	£0	Chair maintains detailed database of all projects. These are uploaded to the Traffic Choices website
<b>Priority: Recommendation of "Traffic and Transport" projects to receive grants from additional devolved funding within NP3</b>		
<b>TT19.</b> TWG to lobby Highways officers for centrally held funding to undertake urgent and necessary safety mitigation works when appropriate	<b>£7,500</b> LST for Chock Lane	LST grant for Chock Lane is most recent opportunity realised. Occasional opportunities arise. Chair always aware of these
<b>Priority: New sustainable, alternative Transport Solutions are reviewed and considered for support</b>		
<b>TT20.</b> TWG to liaise with officers and other relevant agencies to identify and support new sustainable, alternative Transport Solutions	£0 to NP	The NP provides 2 reps to the work regarding the CPNN development in South Gloucestershire. Regular reports provided to forums and TWG
<b>Planning and Major Projects</b>		
<b>Priority: Defence of the environmental infrastructure</b>		
<b>P1.</b> NP encourages all members of the community (reps, residents, officers) to act as 'eyes and ears' regarding all planning issues within NP area.	£0 to NP	Each Forum has a report on local planning issues. Well established local network. Regular agenda items at forums. Considerable liaison and action with BCC planners as a result
<b>Priority: The full consequential impact of the proposed Cribbs Causeway, Patchway and Filton Developments to the infrastructure in North Bristol is identified, with support given to ensuring the full cost of the mitigation works are fully costed and paid for by South Gloucestershire County Council including; - Transport, Health, Education and Employment etc</b>		

<b>P3.</b> 1. The EWG to identify reps to be the group's agreed lead contacts on this issue.	£0 to NP	2 reps lead on this issue.
<b>P4.</b> 2. The leads to report to EWG at every meeting, to attend other relevant meetings regarding this subject, and to recommend action to the EWG.	£0 to NP	Ongoing
<b>P5.</b> 3. NPC to provide information from within BCC relevant to this issue	£0 to NP	As per. BS10 discussing public meeting to be held, hopefully in the Autumn <b>November 2015.</b> Date for public meeting imminent
Families, younger and older people		
<b>Priority: NP supports activities for young people and older people</b>		
<b>FYOP1.</b> 1. WGOP Investigate holding another of its highly successful Celebrating Age open days	£0 to NP	Not possible this year
<b>FYOP2.</b> 2. Identify internal and external funding sources, to provide a programme of at least <b>4</b> activities per year for isolated older people	2015/16 expenditure to date: <b>£1,262.71</b>	The WGOP is still holding its regular and highly popular trips. Most recent one to W-S-M. 39 older people on 29 <sup>th</sup> July. Festive outing being planned for 9 <sup>th</sup> December <b>November 2015.</b> Christmas trip to Wyevale Centre (9 <sup>th</sup> December 2015) currently taking bookings
<b>FYOP3.</b> 3. Liaise with other providers to update and continue to produce the booklet and database of activities for older people in north Bristol	£0 to NP	Latest 'What's on' booklet for over 55 now ready for distribution <b>November.</b> Linkage 'What's On' booklet now being distributed around the NP area.



<b>FYOP7.</b> 7. Attend, Promote and work on WGOP and report to forums	£0 to NP	Regular reports given at all forums and NPs
<b>Equalities, community cohesion, engagement &amp; communication and active citizenship (Governance)</b>		
<b>Priority:</b> 1. The NP is recognised as democratic, transparent, open, even handed and fair. 2. The NP is recognised as transparent, open, even handed and fair. 3. Equalities legislation and provisions are fully recognised within the NP		
<b>ECG1.</b> Governance Working Group (GWG) organises, manages and publicises annual elections for NP reps in run-up to June NP  <b>ECG2.</b> GWG to consider and agree the process on an annual basis	BS9 Ad <b>£150</b> paid for by BCC	Completed.  <b>November 2015.</b> Governance meeting planned for December to discuss elections under new boundaries (April 2015)  Ongoing
<b>ECG7.</b> All NP members to receive equalities training.  GWG, as part of its disputes resolution remit, to consider any complaints or concerns regarding the NP's (and its members) adherence to equalities obligations. NPC to bring in expert advice from BCC if needed.	£0 to NP	<b>November 2015.</b> 28 <sup>th</sup> September training held
<b>Priority:</b> Residents of NP3 are aware of the NP activities and the NP will seek residents' views and concerns		
<b>ECG9.</b> Request from Senior BCC manager that a citywide promotional document will be produced and	£0 to NP	Budget made available and utilised by NPs

<p>circulated setting out what the NP does, its benefits and why residents should engage</p> <p><b>ECG10.</b> Communications working group in conjunction with BCC Marketing Team to prepare a flyer setting out NP3 showing activities, benefits, meetings etc, and distribute to NP3 via BS9 magazine</p>	£0 to NP	<p>A leaflet has been produced promoting the work of the NP. Plan is also to print it in BS9.</p> <p><b>November 2015.</b> Budget to place ad in BS9 has been approved by the NP</p>
<p><b>ECG12.</b> Calling for items to go in the Agenda and continue with the Forum notification emails.</p>	£0 to NP	<b>November 2015.</b> Done
<p><b>ECG13.</b> Email to database to follow link to the most recent meeting notes.</p>	£0 to NP	<b>November 2015.</b> Done
<p><b>ECG17.</b> Continue to ensure we obtain up to date details of the Ward police constables and PCSOs and the Police are provided with the dates of the Open Forums in good time.</p>	£0 to NP	<p>Ongoing</p> <p><b>November 2015.</b> Attendance at SB and W-o-T Forums. No attendance at Henleaze</p>
<p><b>ECG18.</b> Continue to add names to the database and email accordingly.</p>	£0 to NP	Ongoing
<p><b>Priority: NP provides a fund for the community to have the opportunity to apply for grants in support of local projects</b></p>		
<p><b>ECG19.</b> Panel meets quarterly to make clear recommendations to NP committee</p>	<p><b>£2,916</b> spent this year (inc Dec NP's recommended funding)</p>	<p>Ongoing. Successful process in place.</p> <p><b>November 2015.</b> 1 funding recommendation</p>